

**MADISON COUNTY LEPC
(Local Emergency Planning Committee)
Minutes**

March 20, 2008 7:00 PM
Alder Fire Hall
Alder, Montana

CHAIRMAN/VICE-CHAIRMAN

Identification of attendees:

Toni James – VCVFD
Wayne Redfield – LEPC Chairman/CCC
Chris Mumme – MC DES
Steve DiGiovanna – MC Communications
Joe Husar – Harrison VFD/QRU
Shawn Christensen – MVRFD
John Bancroft – Ennis Town Council
Jane Yecny – Sheridan Ambulance
Steve Orr – MCSO/MCVFD
Dave Schenk – MC Sheriff

Approval of Minutes: Motion to approve John 2nd Steve, motion passed.

Table Top Exercise: No exercise performed

COMMITTEE REPORTS

√ **Citizens Corp Council Report (M. Tichenor)**

Madison County Citizens Corps Council
Minutes
March 13, 2007 7:00 P.M.
Virginia City Courthouse Jury Room

Meeting Called to Order by Melinda Tichenor
Melinda Tichenor – MCCC Chair
Steve Orr- Sheriff's Office, Fire Department
Chris Mumme – Director of Emergency Management
Wayne Redfield – LEPC Chair, National Guardsman
Sheri Luksha – CERT/SAR Volunteer
Tommy Luksha – VC QRU
Toni James – VC Fire Training Officer

Minutes – Motion for approval made by Steve Orr, seconded by Wayne Redfield and passed unanimously.

Financials and purchases– The bill for the CERT hats was submitted for payment by Chris Mummie for \$480.00, Melinda picked up 2 tables and some ink cartridge for 136.02. Susan Miller and Melinda will work on the tables for a bag for the tables and clothes since there are no handles on the tables. Chris Mummie got a projection screen for \$112.25. The Citizen Corps Council account balance was \$1779.50 beginning before expenses and balance is now \$1183.48.

Susan checked on a trailer with JR in Norris he has a used 8X12 trailer for \$3,800.00 and a new trailer was about \$4,200.00. Chris will check to see if there are any trailers in the state surplus. Wayne suggested a flyer on fairs asking for a donated trailer. Wayne can make a flyer. Chris submitted applications for two grants through Hamburger Helper and Town Pump that could be used for a trailer. Chris will bring the need for a capital improvement account before commissioners since at this point Citizen Corps Council money will be transferred to the general fund if we do not expend it by the end of the fiscal year. We also need to purchase a back up bulb for projector.

The Sheridan CERT at this point is unable to be scheduled so we will work on this for the fall.

The ICS 200 was postponed due to lack of those signed up at this point.

Health Fair Schedule – Sheridan Health Fair is coming up April 12th, Naomi Abbott, Wayne will email Naomi to see about a CERT table. Madison Valley Health Fair is April 19th. Melinda will e-mail a schedule around for people to sign up to man the table.

Raffle – Wayne will do an article for the raffle to include what the money is used for such as preparing and training communities for emergency, when the drawing is, what they win, that tickets are available from any CERT member, and donations are welcome, non profit are tax deductible.

Review – Map your neighborhood, Sheriff Schenk is looking at a grant MT Board Crime Control (MCC) for neighborhood improvement type program and this might be a good platform for this. The picnic will be a good time to bring this project up to the CERT members.

The CERT Picnic will be May 17th, 11:00 a.m. Alder at Fire Hall. Sheri will check to see if we can get fire hall. The purpose of the picnic will be to get team leaders for each community identified and to provide an opportunity for the CERT members to get to know each other. We can also talk about CERT forms if there is time. Sheri will make up postcards to invite all CERT members. We will also distribute a list for everyone to let us know of training they have had.

Affiliate Reports – Wayne needs ideals for the fair table. Ex: Trainings, Current Events, Past Events, Needs, and Melinda will email pictures to Wayne for the display. Sheri will get old articles to Wayne. Toni wondered when the Basic Wildland Training was and Steve Orr mentioned it is April 4th, 5th, 6th in Ennis. Virginia City Fire dept. sponsored the traffic control training. Chris will talk with Shawn about getting Ennis training on calendar. Chris has two grants written up. Fire Districts have been formed of rezoned. Virginia City and Alder have taken over a lot of unprotected land and have formed new fire districts.

Brain Storm for Ideas – Critical Incident Stress Debriefing. (CISM) SAR is pursuing getting Tom to be involved with this. Sheri has attended Red Cross Training. Tommy working on being trained as an ARC CPR 1st aide instructor.

Next Meeting - Madison Valley Hospital Boardroom, 7:00 pm, on May 8th.

Emergency Management Dept. Report (C. Mumme)

DIRECTOR OF EMERGENCY MANAGEMENT LEPC REPORT (Drafted 15 March 2007)

Public Safety Communications: The three microwave sites proposed for Madison County are currently not funded for 2007 implementation by Interoperable Montana (IM). Nevertheless, we have continued to work on site acquisition and related matters so that we will be in position to begin construction just as soon as the state project decides to fund them. BLM has formally issued a letter acknowledging our

general agreement so far, with site visits scheduled for the 21 and 27 March on two of the three sites. Full processing of acquisition for these sites, however, cannot proceed much further without a formal application document and a confirmation of financial commitment by Interoperable Montana. The third site, on Lone Peak, has run into some difficulties related to the cost of getting power to the site, which is tentatively set for high up the mountain, near its peak in order to maximize its coverage potential. This matter is actively being worked on and, concurrently, a number of alternative options are being explored. The question of eventual link-up to Dispatch/EOC remains very much an issue in our minds, and we are actively exploring alternatives.

On the VHF enhancement/coverage improvement side, two new repeaters have greatly enhanced coverage within the County. A new repeater was installed a day or two ago in a temporary site made available by Moonlight Basin Developers on Lone Peak, giving us the capability for coverage into the Big Sky area for the first time. Earlier, another VHF repeater was brought into use in the Southeast corner of the county (temporarily located in MVRFD Firehouse #2) near Reynolds Pass. Reprogramming of the existing county LMR inventory and with it a realignment of the frequency assignments so that we can make better use of the county's system remains a problem to be resolved, however progress is being made.

Madison County has embarked on a more formalized approach to all aspects of public safety communications enhancement. Having committed to funding a PS Comms Coordinator, a small, very active Communications Steering Committee has been established, which is monitoring progress and developing a comprehensive overall communications plan for the county. This plan will address both local issues and those involving Interoperable Montana in the near-term, mid-term and from a long range perspective.

CCC/CERT: The business plan was developed and presented to the Commissioners for further continuation of the CERT program. The commission agreed to augment \$1000.00 for the remainder of the fiscal year 07, future budgeting was discussed for the next fiscal year to the amount of \$2800.00. DHS grant final report and payment have been made and accepted.

Wild land/urban interface grant (WUI): After meeting with Terina Mullen (BLM) and Judie Tilman, RC&D, the educational section of the WUI grant of \$1765.00 that was lost due to inactivity, was re-acquired along with an additional \$2000.00 totaling \$3765.00. After approval of the initial justification submitted by the Director of Emergency Management, the money has been planned to be spent on radio spots and signage advertising the program.

Together with Christopher Town and Terina Mullen of the BLM along with Risk Mitigation Coordinator Joe Husar, and myself, we met with Moonlight Basin with the purpose of using this grant money. The meeting was successful in that the operational funds can be expended in helping clear their private roads creating fire breaks and defensive space for our fire department volunteers. Contract negotiations are in the process, and once the money is spent and the advertisement/education, in theory, creates interest, another request for more funding under the WUI grant can be possible.

Resource List: Almost completed, waiting for last minute information.

1033 program and public surplus: In an ongoing process of looking for used equipment to create a functional mobile command unit. This unit would be a trailer or mobile rv equipped with the necessary communications materials needed to be used as an EOC.

Unassigned Fire Districts/county Mutual Aid: Still in the process of acquiring all existing Mutual aid agreements, and processes for aid and fire suppression billing. In contact with Dick Van Auken, Teton Fire Warden and Bill Fliener concerning proper acquisition of Fire Districts and County Fire Department as a whole.

Risk Mitigation Coordinator: In process of negotiations of contract for another year with Joe Husar. Joe accompanied me to Yellowstone Club for Fuel Mitigation tour of the club. Very informative and the V.P. of Public Safety Werner Kalatschan and Stan Chamberlain (Operations Manager) are ready and willing to make sure that the egress/ingress issues are successfully brought to fruition. Very willing to work with our Department.

Education: Director completed ICS 100, 200, 700 and will be attending ICS 300 this April, as well as Public Information Officer school, also in April.

Communications Coordinator Report (Steve DiGiovanna)

Madison County Communications Steve DiGiovanna March 2008 LEPC Meeting

1. The need to improve dispatch equipment and redundant dispatch station needs
2. The progress we are making at the Interoperability Montana level - with the possible construction of the VC Pass repeater site this coming summer.
3. The need to address dispatch / communication infrastructure survivability in the event of a disaster or major event
4. The future changes in radio frequencies and how we need to anticipate the updating of radios in the future etc

OLD BUSINESS

- ∨ Annexation of unassigned property in the S Boulder and Sappington area to the Harrison Fire District:
Chris has drawn up the lines, but hasn't started on the petition process yet.
- ∨ PDM Grant – PDM Update:
No new information
- ∨ False Alarm Ordinance:
The ordinance is on hold, waiting on the Attorney General's opinion.
- ∨ Morticians Board Emergency Plan – Sheriff Dave Schenk spoke on the need for mass casualty training.

NEW BUSINESS

- Madison County Fire Chief Council:
Chris explained that Madison County Emergency Management is forming a Madison County Fire Chief Council. The Council will meet quarterly to discuss any issues, equipment needs, training needs, upcoming fire season, and available resources for emergencies.

SCHEDULE NEXT MEETING – April 17, 2008 at MVRFD in Ennis, 7:00 PM

ADJOURN